

**Town of Barrington
4424 Bath Road
Penn Yan, NY 14527**

Instructions for Application of Building Permit

Do NOT start construction until application is complete, approved and all required permits issued

1. This application must be completely filled in by typewriter or printed in black ink; submit original application and the following requirements to the building inspector.
2. Application must be accompanied by a complete set of plans and specifications for the proposed work on a tax map or current survey. (get at Assessor's office)
3. A **Plot Plan** shall be drawn showing street(s) on which property is located, lot dimensions (existing and proposed), the distance from new construction to the lot line and a North Arrow.
4. **Landscaping and Screening**, construction drawing for pavement, walks, steps, curbing, drainage, and other structures (including fences, walls or other landscaping materials).
5. **Signage Plan** with dimensions and locations of existing and proposed signs (including signs for owner name and house number).
6. **Total Floor Area and Ground Coverage** of proposed building and structure; including percentage of ground cover (i.e., driveways, sidewalks, etc.)
7. **Building Plans**, which include elevations of front, sides and rear.
8. **Photographs** (minimum 4"by 6" to be provided by applicant) showing the development site and existing structures on the property.
9. **Amount of Land Disturbed in Square Footage:**
 - a. Amounts of excavated material to be removed from the site.
 - b. Amounts of fill material to be brought to the site.
 - c. Temporary and Permanent Erosion Control measures.
10. **Design and Location** of existing and proposed wells, septic tanks, leach field Systems or methods of wastewater disposal. Are any of these systems in use? Are they shared? Include a copy of current Keuka Watershed Improvement Cooperative Onsite Wastewater Treatment System Inspection form supplied by the Watershed Inspector.
11. **Water Supply....**What is it? Where is the pump and/or well?
12. **Insurance Coverage:**
 - a. Contractors with Employees-Workers Compensation Insurance
 - b. Disability Insurance, or
 - c. An Insurance Waiver.
13. What is your **Five-Year Plan** for the site?
14. No new construction shall be occupied or used for any purpose until an application has been made for and the building inspector shall have granted a **Certificate of Occupancy**.

Checklist for Application of Building Permit

Please Circle Yes or No

- | | |
|---|--------|
| 1. Will a new driveway be needed or will there be a change to the present driveway? | YES NO |
| 2. Will there be any construction, landscaping, stone work, etc. next to or in the Highway Right of Way? | YES NO |
| 3. Will any excavation or fill be needed for the project? | YES NO |
| 4. Will the property slope to the roadway or to neighbor's property be greater than 15%? | YES NO |
| 5. Will this permit cause a change in the existing use of property or structures? | YES NO |
| 6. Will there be any sign larger than two square feet (including signs for owners name and house number)? | YES NO |
| 7. Will the exposed height of construction exceed thirty-five (35) feet in any location? | YES NO |
| 8. Does your project include dividing the land? | YES NO |
| 9. Will the existing septic system be used? | YES NO |
| 10. If <i>yes</i> to #9, will you be adding to the total number of bedrooms? | YES NO |
| 11. Will you have a garbage disposal? | YES NO |
| 12. Will a new septic system be required? | YES NO |

Signature of Applicant

Date

Town of Barrington Application for Building Permit

4424 Bath Road
Penn Yan, NY 14527

Application Received _____
Application Complete _____

Application # _____ Permit # _____ Tax Map ID # _____

Watershed: _____ Highway: _____ Zoning Officer: _____ CEO: _____

Date Issued: _____ Disapproved: _____

APPLICATION IS HEREBY MADE to the Building Inspector for the insurance of a Building Permit pursuant to the New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions, or alterations, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Signature of Applicant

Actual Owner's Name on Deed

Applicant Address

Owner Address

Applicant Phone Number

Owner or Representative Phone Number

1. NATURE OF WORK (check)

New Building _____
Addition _____
Alteration _____
Chimney _____
Stove/Furnace _____
Any Extension of Electrical System _____

Build Driveway _____
Sluice Pipe _____
Wall/Structure _____
Sub-Division _____
Highway Right of Way _____
Other _____

Explain: _____

2. Street Address _____

3. State existing use and occupancy of premises and intended use and occupancy of proposed construction;

4. Describe Project in Full _____

5. Number of Units (if dwelling) _____ Number of units on each floor _____
6. If Business, commercial, or mixed occupancy, state nature and extent of each type use; _____

7. Square footage of New Construction (total all floors): _____
8. Premises will be located in what Zoning District?
PDD _____ FDH _____ HDR _____ Ag-R _____ LRD _____
9. Name & Address of Contractor: _____

10. Estimated Cost of Construction \$ _____ Fee Amount \$ _____

PLOT PLAN (DO NOT submit without a plot plan)

Locate clearly all buildings (existing and proposed), streets, buildings and set back dimensions from lot lines. Show North arrow. Details are not required if regular plot plan is part of set of building plans, otherwise all dimensions are to be identified and location given.